

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**3 February 2014 to 30 May 2014**

(published as at 2 January 2014)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

Whilst the majority of the Executive Committee's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains confidential, commercially sensitive or personal information. This is called exempt information. Members of the public and media may be asked to leave the meeting when such information is discussed.

If an item is likely to contain exempt information we show this on the Work Programme. You can make representations to us if you consider an item or any of the documents listed should be open to the public.

**REDDITCH BOROUGH COUNCIL**  


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a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

**“Key Decisions” are ones which are likely to:**

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Work Programme is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from 9am to 5pm Mondays to Fridays; or on the Council's website ([www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held every four weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

### **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett	Leader of the Council and Portfolio Holder for Community Leadership & Partnership
Councillor Greg Chance	Deputy Leader and Portfolio Holder for Planning, Regeneration, Economic Development, Public Transport
Councillor John Fisher	Portfolio Holder for Corporate Management
Councillor Rebecca Blake	Portfolio Holder for Community Safety & Regulatory Services
Councillor Mark Shurmer	Portfolio Holder for Housing
Councillor Debbie Taylor	Portfolio Holder for Local Environment & Health
Councillor Phil Mould	Portfolio Holder for Leisure & Tourism
Councillor Juliet Brunner	
Councillor Brandon Clayton	



Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Polling Station Review <b>Key: Yes</b>	Executive 14 Jan 2014 Council 27 Jan 2014		Report of the Head of Legal, Equalities and Democratic Services	Sue Mould, Electoral Services Manager Tel: 01527 881462
Council Tax Support Scheme <b>Key: Yes</b>	Executive 14 Jan 2014 Council 27 Jan 2014		Report of the Head of Customer Access and Financial Support	David Riley, Revenues Services Manager Tel: 01527 64252 ext 3382
Council Tax Base <b>Key: Yes</b>	Executive 14 Jan 2014		Report of the Head of Customer Access and Financial Support	Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
PSN Compliance <b>Key: No</b>	Executive 14 Jan 2014 Council 27 Jan 2014	It is anticipated that the appendix to this report will be exempt as disclosure of the information might prejudice the Council's ability to obtain best value in procuring goods and services.	Report of the Head of Business Transformation and Organisational Development	Mark Hanwell, ICT Transformation Manager Tel: 01527 881248

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Impact of County Council budget decisions <b>Key: Yes</b>	Executive 14 Jan 2014		Report of the Head of Legal, Equalities and Democratic Services	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429
Worcestershire Shared Services - removal of Health and Wellbeing from functional activity of the service <b>Key: No</b>	Executive 14 Jan 2014		Report of the Head of Legal, Equalities and Democratic Services	Clare Flanagan, Principal Solicitor Tel: 01527 64252 ext 3173
Medium Term Financial Plan <b>Key: No</b>	Executive 11 Feb 2014  Council 24 Feb 2014		Report of the Head of Customer Access and Financial Support	Jayne Pickering - Exec Director (Finance and Corporate Resources) Tel: 01527 881207
Fees and Charges <b>Key: No</b>	Executive 11 Feb 2014  Council 24 Feb 2014		Report of the Head of Customer Access and Financial Support	Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790
Housing Revenue Account Initial Estimates / Rent Setting 2014/15 <b>Key: No</b>	Executive 11 Feb 2014  Council 24 Feb 2014		Report of the Head of Housing / Head of Customer Access and Financial Support	Sam Morgan, Financial Services Manager Tel: 01527 64252 ext 3790

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Independent Remuneration Panel for Worcestershire District Councils - Annual Report and Recommendations for 2014/15 <b>Key: No</b>	Executive 11 Feb 2014 Council 24 Feb 2014		Report of the Independent Remuneration Panel for Worcestershire	Sheena Jones, Democratic Services Manager Tel: 01527 64252 ext 3257
Planning Response to the draft Birmingham Development Plan <b>Key: No</b>	Executive 11 Feb 2014 Council 24 Feb 2014		Report of the Head of Planning and Regeneration	Stacey Green, Development Plans Officer Tel: 01527 881342
Gym Extension - Abbey Stadium Sports Centre <b>Key: No</b>	Executive 11 Feb 2014		Report of the Head of Leisure and Cultural Services	John Godwin, Head of Leisure and Cultural Services Tel: 01527 881762
Setting of the Council Tax 2014/15 <b>Key: No</b>	Executive 24 Feb 2014 Council 24 Feb 2014		Report of the Director of Finance and Resources	Jayne Pickering - Exec Director (Finance and Corporate Resources) Tel: 01527 881207
Quarterly Monitoring of Write-offs - Third Quarter 2013/14 <b>Key: Yes</b>	Executive 11 Mar 2014		Report of the Head of Customer Access and Financial Support	Amanda de Warr, Head of Customer Services Tel: 01527 64252 ext 3177

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Job Evaluation <b>Key: Yes</b>	Executive			Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Tenancy Policy <b>Key: No</b>	Executive			Derek Allen, Strategic Housing Manager Tel: 01527 881278
Worcestershire Telecare Assistive Technology Partnership <b>Key: Yes</b>	Executive			Judith Willis, Acting Head of Community Services Tel: 01527 64252 ext 3284
Housing Allocations Policy - Review <b>Key: No</b>	Executive  Council			Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304

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